

List of payments arising on a regular basis 21/22 Year

Financial Regulation 5.6

For each financial year the Clerk shall draw up a list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (such as but not exclusively) Salaries, PAYE and NI, Superannuation Fund and regular maintenance contracts and the like for which council may authorise payment for the year provided that the requirements of regulation 4.1 (Budgetary Controls) are adhered to, provided also that a list of such payments shall be submitted to the next appropriate meeting of council.

Financial Regulation 5.7

A record of regular payments made under 5.6 above shall be drawn up and be signed by two members on each and every occasion when payment is authorised - thus controlling the risk of duplicated payments being authorised and / or made.

Clerk's Salary and Homeworking Allowance

	Salary £188.24 HWA £8.67 Total £196.91	Budget £2,426.00 Balance	Date paid	Minutes	Cllr Signature	Cllr Signature
April 21	£196.91	£2,229.09	30/4/21	5/5/21		
May 21	£196.91	£2,032.18	31/5/21	7/7/21		
June 21	£196.91	£1,835.27	30/6/21	7/7/21		
July 21	£196.91	£1,638.36	30/7/21	1/9/21		
Aug 21	£196.91	£1,441.45	31/8/21	3/11/21		
Sept 21	£196.91	£1,244.54	30/9/21	3/11/21		
Oct 21	£196.91	£1,047.63	29/10/21	3/11/21		
Nov 21	£196.91	£850.72	30/11/21	5/1/22		
Dec 21	£196.91	£653.81	31/12/21	5/1/22		
Jan 22	£196.91	£456.90				
Feb 22	£196.91	£259.99				
Mar 22	£196.91	£63.08				

Grass cutting, Church Langton Village Green

Leicestershire Gardens. Contractor to text clerk when cut completed. Clerk to contact chair for confirmation that cut is done and satisfactory. On receipt of invoice clerk to set up payment and inform Cllr who will authorise.

		Budget £550 Balance	Date paid	Minute	Cllr signature	Cllr signature
April 2021	£75	£475.00	24/5/21	7/7/21		
May 21	£75	£400.00	14/6/21	7/7/21		
June 21	£75	£325.00	21/7/21	1/9/21		
July 21	£75	£250.00	25/8/21	1/9/21		
August 21	£75	£175.00	25/9/21	3/11/21		
Sept 21	£75	£100.00	20/10/21	3/11/21		
Oct 21	£75	£25.00	30/11/21	5/1/22		

Clerk Reimbursement of Zoom Subscription (may cease if face to face meetings recommence, budget then used on room hire)

	Inc VAT £2.40	Less VAT	Budget £150 Balance VAT removed)	Date paid	Minute	Cllr signature	Cllr signature
28/4-27/5	£14.39	£11.99	£138.01	24/5/21	7/7/21		
28/5-27/6	£14.39	£11.99	£126.02	14/6/21	7/7/21		
28/6-27/7	£14.39	£11.99	£114.03	21/7/21	1/9/21		
28/7-27/8	£14.39	£11.99	£102.04	25/8/21	1/9/21		
28/8-27/9	£14.39	£11.99	£90.05	25/9/21	3/11/21		
28/9-27/10	£14.39	£11.99	£78.06	20/10/21	3/11/21		
28/10-27/11	£14.39	£11.99	£66.07				
28/11-27/12	£14.39	£11.99	£54.08				
28/12-27/1	£14.39	£11.99	£42.09				
28/1-27/2	£14.39	£11.99	£30.01				
28/2-27/3	£14.39	£11.99	£18.11				
28/3-27/4	£14.39	£11.99	£6.12				

Emptying of bins, Church Langton and East Langton - Paid quarterly. Contract with Harborough District Council.

Period		Budget £310 Balance (VAT removed)	Date paid	Minute	Cllr signature	Cllr signature
Jan - Mar	£38.87 + £7.77 VAT = £46.64	£271.13	20/4/21	5/5/21		
April - Jun	£39.65 + £7.93 VAT = £47.58	£231.48	25/8/21	1/9/21		
July -Sept	£39.65 + £7.93 VAT = £47.58	£191.83	20/10/21	3/11/21		
Oct – Dec	£39.65 + £7.93 VAT = £47.58	£152.18				
Jan - Mar	£39.65 + £7.93 VAT = £47.58	£112.53				